



St. Vincent de Paul

THRIFT STORES OF NORTH TEXAS

3052 W Northwest Hwy
Dallas, TX 75220

3305 N Central Expy #280
Plano, TX 75023

214 373 7837
www.sdvpthrift.org

Voucher and Mattress Guidelines/Procedures

The following guidelines and procedures are to aid SVdP Conferences when requesting vouchers for clients and mattresses. The objective is to be able to fill request in an accurate and timely manner.

Vouchers

1. All requests for vouchers and/or mattresses should be emailed to: **Voucher@SVdPthrift.org**. The email should contain the following information:
 - a. Conference Name
 - b. Advocate's full name
 - c. Client's full name
 - d. Amount of voucher being requested
 - e. Designated store for pick up (Dallas or Plano)
2. Once the request is received our goal is to create the voucher in 48 hours or less. Please be aware the vouchers for the Plano store must be transported and may take additional time.
3. When the Client arrives at the store they will need to inform a Team Member that they are there to pick up a Gift Card/Voucher. The Client will be asked for a photo ID to verify who they are and asked to sign a document showing they received the card. In the event the Client does not have a photo ID then that will need to be noted in the original email and they will be asked to provide the name of the advocate and conference for purposes of identification.

Mattresses

1. All requests for mattresses should be emailed to: **Voucher@SVdPthrift.org**. The email should contain the following information:
 - a. All of the information outlined in #1 above
 - b. The size of the mattress being requested.
 - c. Items that are needed: mattress, box spring, and/or frame.
 - d. Designated store for pick up (Dallas or Plano)
2. Mattresses are ordered once the request is received and generally take 1-2 weeks to get in. There are times we have an extra set in stock for immediate need but it should not be counted on.
3. Please make sure there are arrangements for the Client to be able to pick up and transport the mattress once it arrives because we have limited mattress storage space.

Payment

1. Ozanam dollars are accrued in the Conference's account as people volunteer in the store and designate the specific Parish to benefit from their volunteering. Anyone can volunteer and designate a specific Parish to receive the credit however, the volunteer cannot apply their time twice (i.e. School service hours and Parish, Community Service and Parish, etc.).
2. The Donated time (Ozanam dollars) can be used for the purchase of donated goods such as: clothing, housewares, furniture, books, etc. They cannot be used on the items that the store purchases new for re-sell such as: candy, mattresses, automotive supplies, etc.
3. Mattresses and frames will be charged to conferences at the Conference discounted rate as shown on the pricing list. The prices cover our costs and are not eligible for additional discounts. The Mattress Conference price list is to help Clients in need and not to be used for personal purchases. We do have a price list for new mattresses for all customers posted in the stores and sample beds to try.



Society of

St. Vincent de Paul

NORTH TEXAS

Thrift Stores

2018 Voucher Client Agreement

Client Agreement

I, Cynthia Bird, understand if the voucher card I am receiving is lost or stolen that it can't be replaced. I will not attempt to exchange or return the merchandise in order to receive cash or store credit. I understand the St. Vincent de Paul Thrift Store Voucher is non-transferable and the Conference discount cannot be combined with other discounts or promotions. Furthermore, I understand that I must present picture identification in order to obtain this Voucher.

Yo, _____, entiendo que si la tarjeta del programa de ayuda que estoy recibiendo se pierde o ha sido robada no se puede renplasar. No tratare de cambiar o devolver la mercancía, recibir dinero en efectivo, ni credito en la tienda. Entiendo que el programa de ayuda de la tienda de San Vicente de Paul no es transferible y el descuento de la Conferencia no se puede combinar con otros descuentos o promociones. Por otra parte, entiendo que tengo que presentar una identificación con foto para obtener este bono.

Check List	Payment Type	Amt.
<input type="checkbox"/>	Ozanam	
<input checked="" type="checkbox"/>	Escheat Card	\$60.00

St. Monica

Partner Agency

If there is a current in store discount that is Greater than the voucher discount the larger discount will be given on the specific merchandise. There are certain departments that are NOT discounted such as Mattresses, Clearance, bed frames, etc. and Vouchers are NOT good for use on COGs, certain electronics, selected accessories, etc.

By signing below, I agree I've received the voucher card and also agree to all terms and conditions of this agreement.

Client Name (Please Print)
Nombre del Cliente

Client Signature
Firma del Cliente

Date

Advocate: Marilyn Hicks
Date Issued: October 7, 2019

www.svdpthrift.org
info@svdpthrift.org

214-373-7837

Whether you are Shopping or Donating, you are Giving.

House In a Box and Giving Drive Partners
St. Vincent de Paul Council of North Texas

Twin Mattress w/Box	\$115
Full Mattress w/Box	\$140
Queen Mattress w/Box	\$165
King Mattress w/Box	\$220
Twin/Full/Queen Frame	\$33
Twin/Full Hook Rails 78"	\$28
King/Queen Frame	\$48
King/Queen Hook Rails 84"	\$32

Prices are for pick up at the Northwest Store and are for the
HIB and Giving Drive Partner programs only.

Prices updated 2/9/18